

Delegation of Powers

Name of the Department: CSR

S No	Particulars	Delegation
A.	Sanction of financial assistance under CSR activities of IFCI	
1.	Sanction of financial assistance for specific CSR activities / projects to be undertaken/sanctioned by IFCI Limited	CSR Committee of Directors with half yearly reporting to Board
B.	Post sanction follow-up & disbursement of sanctioned assistance	
2.	Issuance of Letter of Intent	Head of Department not below the rank of DGM
3.	Execution of Agreement/Memorandum of Understanding	
4.	Signing of documents on behalf of IFCI	
5.	Approval for disbursement of financial support	Disbursement of: a) First and Last Instalments: MD & CEO b) Other Instalments: CGM
C.	Follow-up matters	
6.	Extension of time for compliance of conditions to the beneficiary beyond the stipulated period	CGM
7.	Suspension/termination of assistance in view of special circumstances	MD & CEO with report to the CSR Committee of Directors and Board of Directors
8.	Appointment/withdrawal of officials/non-officials of IFCI as nominee on the Project Steering/Management Committee	CGM
9.	Relaxation/deletion of special terms & conditions other than standard conditions	MD & CEO with report to the CSR Committee of Directors
10.	Review of Progress Report & Inspection Reports	CGM
11.	Appointment of Consultant/Advertisement Agency/Publicity Firm/any outside Agency for specific requirement and fixation of fee thereof	MD & CEO
D.	Financial expenses	
12.	Release of payment to Consultant, Advertisement Agency/Publicity Firm/any outside Agency as per terms of their appointment and other miscellaneous expenses, etc	Head of Department not below the rank of DGM
13.	Matter incidental/germane to CSR but not covered/provided specifically herein	MD & CEO
E.	Other Matters	
14.	Miscellaneous approvals for change in the project conditions	CGM
15.	Matter incidental but not covered/provided specifically in the Delegation of Powers	CGM with report to next higher authority

